



Broome County
Memorandum

To: All Department Heads
From: A. Suer, Law Dept.
Date: October 20, 2015
Subject: Board of Acquisition and Contract
2016 SCHEDULE

PLEASE CIRCULATE TO ALL APPROPRIATE DEPT. PERSONNEL:

The following is a schedule for calendar year 2016 meetings of the BAC, subject to change at the request of the BAC members. All meetings are scheduled for 11:00 a.m. and are held in the Sixth Floor Legislative Conference Room.

Wednesday, January 13, 2016
Wednesday, January 27, 2016
Wednesday, February 10, 2016
Wednesday, February 24, 2016
Wednesday, March 9, 2016
Wednesday, March 23, 2016
Wednesday, April 13, 2016
Wednesday, April 27, 2016
Wednesday, May 11, 2016
Wednesday, May 25, 2016
Wednesday, June 8, 2016
Wednesday, June 22, 2016
Wednesday, July 13, 2016 (Corrected)
Wednesday, July 27, 2016 (Corrected)
Wednesday, August 10, 2016
Wednesday, August 24, 2016
Wednesday, September 14, 2016
Wednesday, September 28, 2016
Wednesday, October 12, 2016
Wednesday, October 26, 2016
Wednesday, November 9, 2016
Tuesday, November 22, 2016 ***
Wednesday, December 14, 2016
Wednesday, December 28, 2016

Please Note: The deadline for submission of the requests to the Purchasing Dept. for each meeting has been set as follows: Any appropriate requests must be submitted to the Purchasing Dept. no later than 12:00 NOON on the Thursday prior to the BAC meeting at which you wish to have the item considered. Requests must include one original copy.

*** Deadline to Purchasing: Wednesday by Noon prior to BAC.

BAC meetings are now scheduled every second and fourth Wednesday of each month (unless otherwise noted). There will be 24 scheduled meetings in 2016.

In the event the County Office Building is closed the day of a scheduled meeting by action of the County Executive, the meeting will be held the next business day thereafter at 11:00 a.m.